



# Hooks High School Enrollment - New Students

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Please bring the following documents when enrolling your child at Hooks ISD.

- A copy of the child's birth certificate
- A copy of the child's immunization record
- A copy of the child's social security card
- A copy of the enrolling parent's driver's license
- Proof of residency (i.e. water, gas, or electric bill)

Students should also have a copy of their school transcript/withdrawal forms from the previous district. Also, please let the campus know if your student qualifies for the following: \_\_\_504 \_\_\_Special Education \_\_\_Gifted & Talented \_\_\_Other, please specify \_\_\_\_\_.

*In order to make sure you have not missed any form requiring a signature, please use the checklist below.*

\_\_\_\_\_ STUDENT INFORMATION/ENROLLMENT FORM

\_\_\_\_\_ STUDENT PICK UP FORM

\_\_\_\_\_ SKYWARD ACCESS FORM

\_\_\_\_\_ STUDENT DIRECTORY AND RELEASE OF INFORMATION FORM

\_\_\_\_\_ CORPORAL PUNISHMENT FORM

\_\_\_\_\_ BUS RULES AND CONSEQUENCES

\_\_\_\_\_ TECHNOLOGY AGREEMENT

\_\_\_\_\_ MEDICAL INFORMATION (2 PAGES)

\_\_\_\_\_ NOTIFICATION OF POSTED DOCUMENTS & STUDENT HANDBOOK

\_\_\_\_\_ MILITARY/FOSTER CARE FORM

\_\_\_\_\_ RESIDENCY QUESTIONNAIRE

\_\_\_\_\_ FAMILY SURVEY

\_\_\_\_\_ HOME LANGUAGE SURVEY

\_\_\_\_\_ ETHNICITY AND RACE FORM

\_\_\_\_\_ TRANSFER FORM

THANK YOU IN ADVANCE FOR YOUR PROMPTNESS IN RETURNING THIS  
IMPORTANT INFORMATION.



# Hooks ISD Student Enrollment Information

Name of Student: \_\_\_\_\_ Gender: ☐ Male ☐ Female  
First Middle Last

Date of Birth: \_\_\_\_\_ Grade Level: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ Primary Phone: \_\_\_\_\_

Student resides with: ☐ Natural Parents ☐ Father ☐ Mother ☐ Grandparent ☐ Other, Please specify \_\_\_\_\_

Last School Attended: \_\_\_\_\_ Name/Grade of siblings at HISD: \_\_\_\_\_

## **Family 1: (Whom the student resides with)**

Father/Guardian name: \_\_\_\_\_ DOB: \_\_\_\_\_ Primary Number \_\_\_\_\_

Father/Guardian Occupation \_\_\_\_\_ Business Name and Location \_\_\_\_\_

Work Telephone Number \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Mother/Guardian name: \_\_\_\_\_ DOB: \_\_\_\_\_ Primary Number \_\_\_\_\_

Mother/Guardian Occupation \_\_\_\_\_ Business Name and Location \_\_\_\_\_

Work Telephone Number \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Family 1's Physical Address: \_\_\_\_\_

Family 1's Mailing Address: \_\_\_\_\_

☐ May receive report card ☐ May receive forms ☐ May pick up child

## **Family 2 (If applicable)**

Father/Guardian name: \_\_\_\_\_ DOB: \_\_\_\_\_ Primary Number \_\_\_\_\_

Father/Guardian Occupation \_\_\_\_\_ Business Name and Location \_\_\_\_\_

Work Telephone Number \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Mother/Guardian name: \_\_\_\_\_ DOB: \_\_\_\_\_ Primary Number \_\_\_\_\_

Mother/Guardian Occupation \_\_\_\_\_ Business Name and Location \_\_\_\_\_

Work Telephone Number \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Family 2's Physical Address: \_\_\_\_\_

Family 2's Mailing Address: \_\_\_\_\_

☐ May receive report card ☐ May receive forms ☐ May pick up child

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

### **For School Use Only:**

|            |  |              |  |            |  |                    |  |
|------------|--|--------------|--|------------|--|--------------------|--|
| Local/UID  |  | Transfer?    |  | SS Card    |  | Entered in Skyward |  |
| Entry Date |  | Proof of Res |  | Health Rec |  |                    |  |
| W/D Date   |  | Birth cert   |  | Parent DL  |  |                    |  |



# Student Pick Up and Emergency Contact

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\_\_\_\_\_  
Student name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Name of person filling out this form/Relationship to student

\_\_\_\_\_  
Number that you can be reached at

The persons listed below will be considered emergency contacts and persons to whom school personnel are authorized to release your child during the school day. Parents listed as parent/guardian 1 and parent/guardian 2 for either Family 1 or 2 need not be listed here.

Only the people you have listed below will be allowed to pick up your child. If someone attempts to pick up your student that is not listed below or the office was made aware of with written documentation secretaries will attempt to contact you for verification. Your child WILL NOT be released if you cannot be reached.

**EXCEPTION**, a parent listed on the birth certificate is not denied access to their child unless we have official court documents.

If you need to get a message to your student about transportation changes please call the office before 2:30 pm to ensure receipt of the message before dismissal.

(PLEASE PRINT)

**NAME OF PERSON**

**RELATIONSHIP TO CHILD**

**PHONE NUMBER**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_



# Skyward Family and Student Access

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Skyward Family and Student Access will allow you to view your child's attendance, grades, schedule and much more. Family & Student Access is a free service available to all parents/guardians enrolled in Hooks ISD. To obtain a login to Family Access, please fill out and return this form to your child's campus. By signing the form, you are authorizing Hooks ISD to provide you with your unique login and password. Contact your child's campus secretary if you have any questions.

Please fill in the appropriate information below for each parent/guardian that would like to have a login and password. Login information will be emailed to you at the address you provide. Please allow 5-10 business days to receive email and please check your junk/spam folders.

## PLEASE PRINT CLEARLY

STUDENT NAME: \_\_\_\_\_

1. Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

2. Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

3. Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

4. Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

Scanning the QR below will allow you to download the free Skyward app to your phone.



Scan here for  
iPhones



Scan here for  
Android Phones



# Student Directory and Information Release

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## NOTICES REGARDING DIRECTORY INFORMATION AND PARENT'S RESPONSE REGARDING RELEASE OF STUDENT INFORMATION

Regarding student records, I understand that the Federal Family Educational Rights and Privacy Act (FERPA) and state law require that "directory information" on my child be released by the district to anyone who requests it unless I object in writing to the release of any or all of this information. I also understand that to be in compliance with the No Child Left Behind Act of 2001, the district will release to institutions of higher education, upon request, the name, address, and telephone listing of my child, unless I direct the district not to release this information without prior written consent, as indicated below. This objection must be filed with the principal within ten school days of my child's first day of instruction for this school year. Directory information includes my child's:

- |  |   |
|--|---|
| 1. Name  | 7. Weight and height of members of athletic teams |
| 2. Address   | 8. Dates of attendance                            |
| 3. Telephone listing   | 9. Grade level                                    |
| 4. Date and place of birth   | 10. Enrollment status                             |
| 5. Photograph  | 11. Honors and awards received in school          |
| 6. Participation in officially<br>recognized activities and sports | 12. Most recent previous school attended          |
|  | 13. E-mail address                                |

In exercising my right to limit release of this information, I have marked through the items of directory information listed above that I direct the district not to release without my prior written consent.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name Printed



# Corporal Punishment

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Corporal punishment may be used as a discipline management technique in accordance with the Student Code of Conduct.

\_\_\_\_ **YES, you may** administer corporal punishment to my child.

\_\_\_\_ **NO, you may not** administer corporal punishment to my child.

\_\_\_\_\_  
Student Name:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature



# Bus Rules and Consequences

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Students are expected to assist district staff in ensuring that buses and other district vehicles remain in good condition and that transportation is provided safely. When riding in district vehicles, including buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Students must:

- Follow the driver's directions at all times.
- Enter and leave the vehicle in an orderly manner at the designated stop.
- Keep feet, books, instrument cases, and other objects out of the aisle.
- Not deface the vehicle or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the vehicle.
- Not possess or use any form of tobacco on any district vehicle.
- Observe all usual classroom rules.
- Be seated while the vehicle is moving.
- Fasten their seat belts, if available.
- Wait for the driver's signal upon leaving the vehicle and before crossing in front of the vehicle.
- Follow any other rules established by the operator of the vehicle.

Misconduct will be punished in accordance with the Student Code of Conduct; the privilege to ride in a district vehicle, including a school bus, may be suspended or revoked. This includes all field trips and extra-curricular activities.

The campus principal/assistant principal will enforce the following procedures when needed.

Offense:

1st-written warning

2nd-detention/phone call to parent/guardian

3rd-3-5 day suspension of bus riding privileges

4th-5-10 day suspension of bus riding privileges

5th-permanent loss of bus riding privileges

If a student chooses to lose his/her bus riding privileges, the parent/guardian will be responsible for getting them to and from school. The school district reserves the right to escalate any penalty based on the severity of the act.

This is the 1<sup>st</sup> step of a written warning.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent/Guardian Signature



# HOOKS ISD PARENT/STUDENT ACCEPTABLE USE POLICY AGREEMENT FORM AND HOOKS TECHNOLOGY AGREEMENT

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

## RULES FOR APPROPRIATE USE

- You will be assigned an individual account, and you are responsible for not sharing the password for that account with others.
- The account is to be used only for identified educational purposes.
- You will be help responsible at all times for the proper use of your account, and the District may suspend or revoke your access if you violate the rules.
- You will not access the Internet without the permission of the classroom teacher.

## INAPPROPRIATE USES include but are not limited to:

- Using the system for any illegal purpose.
- Disabling or attempting to disable any Internet filtering device.
- Encrypting communications to avoid security review.
- Borrowing someone's account without permission.
- Posting personal information about yourself or others (such as addresses and phone numbers).
- Downloading or using copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus to the computer system.
- Posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Gaining unauthorized access to restricted information or resources.

## CONSEQUENCES FOR INAPPROPRIATE USE

- Suspension of access to the system;
- Revocation of the computer system account; or
- Other disciplinary or legal action, in accordance with the Student Code of Conduct and applicable laws.

I understand that my computer is not private and that the District will monitor my activity on the computer system.

I have read Hooks Independent School District's electronic communication Acceptable Use Policy and regulations. I understand that violation of these provisions may result in limitation, suspension, or revocation of the District's system access.

In consideration for the privilege of using Hooks Independent School District's electronic communications systems, and in consideration for having access to the public networks. I hereby release the Hooks Independent School District, it's operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of or inability to use, the system, including, without limitation, the type of damages identified in the District's policy and regulations.

\_\_\_\_\_ I give permission for my child to participate in the District's system access to the Internet.

\_\_\_\_\_ I do not give permission for my child to participate in the District's system access to the Internet.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_





# Medical Information

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Student's Name \_\_\_\_\_ ID# \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

Parents/Guardians \_\_\_\_\_

Home # \_\_\_\_\_ Cell# \_\_\_\_\_ Work# \_\_\_\_\_

Please list the names/phone # of at least 2 other people who may be called in the event of an illness/emergency.

\_\_\_\_\_  
\_\_\_\_\_

Medical conditions:

\_\_\_\_\_  
\_\_\_\_\_

**(If your child has a serious medical condition, please contact the school nurse. An emergency action plan will need to be completed. There is a separate form for severe allergies. If your child requires medication or other health care treatments at school, please call the school nurse.)**

Student's doctor/clinic \_\_\_\_\_ Phone # \_\_\_\_\_

Preferred hospital: \_\_\_\_\_

**Medication Policy:** According to Texas state policy, no medication can be given at school unless it is sent from home in the original, labeled container with a signed note from a parent/guardian. Students are allowed to carry and self-administer certain emergency medications if a doctor's note is provided to the school. Please contact the school nurse for specific information on emergency medications.

## **Authorization to Administer Non-Prescription Medication**

I hereby authorize Hooks ISD nurses or persons designated to administer medication to administer the following non-prescription items as needed by my child. (Please initial in blanks for authorized medications)

\_\_\_\_\_ Acetaminophen (Tylenol) \_\_\_\_\_ Ibuprofen \_\_\_\_\_ Antacid

School personnel may utilize topical and/or first aid items unless there is a specific objection by the parent/guardian. Please list any topical or first aid items that are not to be used:

\_\_\_\_\_

**Privacy Notice:** Medical information about your child may be shared with the contacts listed on this form and with health care providers in the event of an illness/emergency. Pertinent information will be shared with staff members on a need-to-know basis in order to provide adequate care for your child.

**Refusal of Care:** If you do NOT wish for any screenings, first aid, treatments, or other care to be provided to your child at school, you must provide a written request to the school nurse.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Medical Information cont.

This form allows you to disclose whether your child has a food or environmental allergy that you believe should be disclosed to Hooks ISD in order to enable district personnel to take necessary precautions for your child's safety.

**"Severe allergy"** means a dangerous or life-threatening reaction of the human body to a food-borne allergen or environmental allergen introduced by inhalation, ingestion, injection, or skin contact that requires immediate medical attention.

Please list any foods or other allergens that cause a serious reaction with your child. Also, note the nature of the reaction.

| Food or other allergens: | Nature of allergic reaction to the food: |
|--------------------------|--|
|                          |  |
|                          |  |
|                          |  |

The District will maintain the confidentiality of the information provided above and may disclose the information to teachers, school counselors, school nurses, and other appropriate school personnel only within the limitations of the Family Educational Rights and Privacy Act and District policy. For serious allergic reactions, you will be required to provide a care plan signed by your child's doctor and emergency medical personnel. The school nurse will contact you upon receipt of this form.

Student name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Grade: \_\_\_\_\_ Parent/Guardian name: \_\_\_\_\_

Work phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### To be completed by school personnel

Date form was received by the nurse: \_\_\_\_\_

Parent contacted: \_\_\_\_\_

Care plan form provided to parent: \_\_\_\_\_

Care plan form returned to nurse: \_\_\_\_\_

IHP completed: \_\_\_\_\_

**Parental Consent  
Student Random Drug Testing**

Campus: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name (print) \_\_\_\_\_

**AS A STUDENT:**

1. I understand and agree that participation in extracurricular activities is voluntary and a privilege.
2. I understand that as part of my voluntary participation in extracurricular activities, I am consenting to participation in the school district Random Student Drug Testing Program.
3. I understand that if I decline to consent to participation in the Random Student Drug Testing Program that I will be unable to participate in competitive extracurricular activities in the Hooks ISD.

**AS A PARENT/GUARDIAN/CUSTODIAN:**

1. I have read the policy and understand that my child's participation in extracurricular activities is voluntary and a privilege.
2. I understand that as part of my child's voluntary participation in extracurricular activities, I am consenting to his/her participation in the school district's Random Student Drug Testing Program.
3. I understand that if I decline to consent to my child's participation in the Random Student Drug Testing Program, my child will be unable to participate in competitive extracurricular activities in the Hooks ISD.

As evidenced by my signature below, I hereby consent to allow the student named above to undergo random drug testing for the presence of alcohol, illicit drugs and/or banned substances in accordance with applicable Board policy. I understand that a qualified vendor will oversee the urine collection process and that samples will be sent to a certified medical laboratory for testing, and that samples will be coded for confidentiality. I hereby consent; the vendor selected by the Hooks ISD, its laboratory, doctors, employees, and/or agents to perform urinalysis testing for the detection of alcohol, illicit drugs and/or banned substances.

I further understand and consent to the vendor selected by Hooks ISD, its doctors, employees, and/or agents to release results of tests to Hooks ISD in accordance with Board policy. I understand that the consent granted herein is effective for all activities in which the above-named student might participate during the school year.

\_\_\_\_\_  
Printed Parent/Guardian Name

\_\_\_\_\_  
Daytime Phone Number

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



# Notification of Posted Documents

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The following documents are posted on the Hooks ISD website at <http://www.hooksisd.net>.

- District Gifted and Talented Manual
- Parent and Family Engagement Plans
- District Improvement Plans
- Federal District and campus report cards (also available to view at campus and administrative offices)
- TEA District campus report cards (also available to view at campus and administrative offices)

**I have chosen to:**

☐ Access all documents electronically

☐ Contact my child's campus if I would like a paper copy.

## **Acknowledgment of Electronic Distribution of Student Handbook and Code of Conduct**

My child and I have been offered the option to receive a paper copy or to electronically access the Hooks Independent School District Student Handbook and the Student Code of Conduct.

**I have chosen to:**

☐ Access the Student Handbook and the Student Code of Conduct by visiting the school's website.

☐ Receive a paper copy of the Student Handbook and the Student Code of Conduct.

I understand that the Student Handbook contains information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Student Code of Conduct. If I have any questions regarding this handbook or the code, I should direct those questions to my child's campus principal.

\_\_\_\_\_  
Student name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



# Military & Foster Care Questionnaire

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Due to recent House Bill 525 and Senate Bill 833, it has become necessary for Hooks ISD to collect the status of students in regards to military and foster care. This information must be reported to TEA in our District PEIMS submissions.

Please mark one box in each section and return this form to your campus as soon as possible.

## **Military - Is your student a dependent of an active military member?**

**Please check one box below.**

- ☐ 0- My student **is not** a military connected student.
- ☐ 1 - US Military - Army, Navy, Air Force, Marine Corps or Coast Guard on active duty
- ☐ 2 - Texas National Guard
- ☐ 3 - Reserve Force of the US Military
- ☐ 4 - PK Student is a dependent of an of the above

## **Foster Care - is your student receiving Foster Care Services?**

**Please check one box below.**

- ☐ 0 - My student **does not** receive Foster Care Services.
- ☐ 1- Student is currently receiving Foster Care Services.
- ☐ 2 -PK Student is currently or has ever received Foster Care Services.

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Campus

\_\_\_\_\_  
Grade Level

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



**HOOKS ISD**  
**STUDENT RESIDENCY QUESTIONNAIRE INFORMATION FORM**

This information will help determine if the student meets eligibility requirements for services under the McKinney-Vento Act.

Student \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone \_\_\_\_\_

Last School Attended \_\_\_\_\_

Current Address \_\_\_\_\_

Previous Address \_\_\_\_\_

Number of Children Enrolled in (\_\_\_\_\_ ISD) \_\_\_\_\_

Is your current address a temporary living arrangement?

☐ Yes or ☐ No

Is this a temporary living arrangement due to loss of housing, economic hardship, or financial difficulties?

☐ Yes or ☐ No

Were you displaced from your home due to a Natural Disaster? (hurricane, fire, flood, tornado, etc.)

☐ Yes or ☐ No

**Type of Natural Disaster:**

☐ Hurricane: \_\_\_\_\_ (Please name)

☐ Other: \_\_\_\_\_ (Please describe)

**Please choose which of the following situations the student currently resides in (choose all that apply):**

☐ House or apartment with parent or guardian

☐ Sharing housing with friends or family members (other than or in addition to parent/guardian)

☐ Motels/Hotels

☐ Shelter or other transitional housing

☐ Unsheltered – in a car, park, substandard housing, etc.

**If you are living in shared housing, please check all the following reasons that apply:**

☐ Loss of housing

☐ Economic hardship

☐ Loss of employment

☐ Parent/Guardian is currently on active duty in the U.S. Military

☐ Other (Please explain; i.e. substandard housing) \_\_\_\_\_

Are you a student living apart from your parents or guardians? ☐ Yes ☐ No

\_\_\_\_\_  
Signature of Parent/Guardian/Unaccompanied Youth/School Representative

\_\_\_\_\_  
Date



## HOOKS ISD

### FORMULARIO DE INFORMACIÓN DEL CUESTIONARIO DE RESIDENCIA DEL ESTUDIANTE

Esta información ayudará a determinar si el estudiante cumple con los requisitos de elegibilidad para los servicios bajo la Ley McKinney-Vento.

Estudiante \_\_\_\_\_ Grado \_\_\_\_\_ Escuela \_\_\_\_\_

Padre/guardián \_\_\_\_\_ Teléfono \_\_\_\_\_

Última escuela a la que asistió \_\_\_\_\_

Dirección actual \_\_\_\_\_

Dirección anterior \_\_\_\_\_

Número de niños inscritos en *Hooks ISD* \_\_\_\_\_

¿Su dirección actual es un arreglo de vivienda temporal?

☐ Sí ☐ No

¿Es este un arreglo de vivienda temporal debido a la pérdida de vivienda, dificultades económicas o dificultades financieras?

☐ Sí ☐ No

¿Fue desplazado de su hogar debido a un desastre natural? (huracán, incendio, inundación, tornado, etc)

☐ Sí ☐ No

**Tipo de desastre natural :**

☐ Huracán : \_\_\_\_\_ (nombre)

☐ Otra: \_\_\_\_\_ (describa)

**En cuál de las siguientes situaciones reside actualmente el estudiante (elijá todas las que correspondan):**

- ☐ Casa o apartamento con padre o guardián
- ☐ Compartiendo vivienda con amigos o miembros de la familia (que no sean o además de los padres/guardian)
- ☐ Moteles/Hoteles
- ☐ Refugio u otra vivienda de transición
- ☐ Desprotegido: en un automóvil, en un parque, vivienda deficiente, etc .

**Si vive en una vivienda compartida, marque todas las razones siguientes que correspondan:**

- ☐ Pérdida de vivienda Dificultades económicas
- ☐ Pérdida de empleo
- ☐ El padre / guardian está actualmente en servicio activo en las Fuerzas Armadas de EE. UU.
- ☐ Otro (Por favor, explique) \_\_\_\_\_

¿Es usted un estudiante que vive separado de sus padres o guardián? ☐ Sí ☐ No

\_\_\_\_\_  
Firma del padre /guardian/ joven no acompañado / representante de la escuela      Fecha

# FAMILY SURVEY

Date: \_\_\_\_\_  
 Parent/Guardian: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

School District: \_\_\_\_\_  
 Telephone#: \_\_\_\_\_  
 City/Zip: \_\_\_\_\_

Dear Parents,

To better serve your children, our school district is helping the State of Texas identify students who may qualify to receive additional educational services. Please complete the information below and return this form to your child's school. *The information provided below will be kept confidential.*

| Best time to contact you: |                  |                 |                      |
|---------------------------|------------------|-----------------|----------------------|
| 8:00AM-12:00PM            | 12:00PM – 1:00PM | 1:00PM – 5:00PM | Other _____ AM or PM |
| Name of Child             | Date of Birth    | Grade Level     | Campus               |
|                           |                  |                 |                      |
|                           |                  |                 |                      |
|                           |                  |                 |                      |
|                           |                  |                 |                      |

**Within the past 3 years, have you, or someone in your household, looked for work or worked in agriculture or fishing?**

**NO** (STOP here and return the survey to your child's school.)

**If YES, check all the boxes that apply.**



working with fruits, vegetables, sunflowers, cotton, wheat, grain, on farms or ranches, fields or vineyards



working in a plant nursery, orchard, tree growing or harvesting



working on a dairy farm or ranch



working in a fishery



working on a poultry farm



working in a cannery



working in a slaughter house



other similar work; please explain: \_\_\_\_\_

**FOR SCHOOL USE ONLY: Contact Region 8 ESC once all surveys have been collected.**



# ENCUESTA DE FAMILIA

Fecha: \_\_\_\_\_  
 Padre/Guardián: \_\_\_\_\_  
 Dirección: \_\_\_\_\_  
 Correo Electrónico: \_\_\_\_\_

Distrito Escolar: \_\_\_\_\_  
 Número De Teléfono: \_\_\_\_\_  
 Ciudad/Código Postal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Estimados Padres,

Para mejorar los servicios que reciben sus hijos, el distrito escolar está colaborando con el estado de Texas para identificar a los estudiantes que pueden calificar para recibir servicios educativos adicionales a los que ya reciben. Favor de responder a lo siguiente y regresar este formulario a la escuela de su hijo/hija.

*Toda la información coleccionada se mantendrá confidencial.*

| ¿Cuál es el mejor horario para comunicarnos con usted?: |                     |                 |                   |
|---|---------------------|-----------------|-------------------|
| 8:00AM -12:00PM   | 12:00PM – 1:00PM    | 1:00PM – 4:00PM | Otro _____AM o PM |
| Nombre del Estudiantes                                  | Fecha de Nacimiento | Grado           | Escuela           |
|   |                     |                 |                   |
|   |                     |                 |                   |
|   |                     |                 |                   |
|   |                     |                 |                   |

**¿En los últimos 3 años, usted o alguien de su familia, trabajó en las áreas de agricultura o pesca?**

**NO** (ALTO y regrese la encuesta a la escuela de su hijo/hija.)

**Sí, marque las cajitas de los trabajos que apliquen.**



Trabajo en granjas o campos de fruta, verduras, trigo, semilla o algodón o viñeros de uva.



Trabajando en un vivero de plantas, plantando o cosechando arboles



Trabajando en una lechería o rancho



Trabajando en la pesca



Trabajando en granjas de aves



Trabajando enlatando frutas o verduras



Trabajando en una casa de matanza



Otro trabajo similar, favor de explicar:



**Texas Education Agency  
Texas Public School Student/Staff Ethnicity and Race Data Questionnaire**

The United States Department of Education (USDE) requires all state and local education institutions to collect data on ethnicity and race for students and staff. This information is used for state and federal accountability reporting as well as for reporting to the Office of Civil Rights (OCR) and the Equal Employment Opportunity Commission (EEOC).

School district staff and parents or guardians of students enrolling in school are requested to provide this information. If you decline to provide this information, please be aware that the USDE requires school districts to use observer identification as a last resort for collecting the data for federal reporting.

Please answer both parts of the following questions on the student's or staff member's ethnicity and race. United States Federal Register (71 FR 44866)

**Part 1. Ethnicity: Is the person Hispanic/Latino? (Choose only one)**

- ☐ **Hispanic/Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- ☐ **Not Hispanic/Latino**

**Part 2. Race: What is the person's race? (Choose one or more)**

- ☐ **American Indian or Alaska Native** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- ☐ **Asian** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ☐ **Black or African American** - A person having origins in any of the black racial groups of Africa.
- ☐ **Native Hawaiian or Other Pacific Islander** - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ☐ **White** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\_\_\_\_\_  
Student/Staff Name (please print)

\_\_\_\_\_  
(Parent/Guardian)/(Staff) Signature

\_\_\_\_\_  
Student/Staff Identification Number

\_\_\_\_\_  
Date

|   |  |
|---|--|
| This space is reserved for Local school observers – upon completion and entering data in the student software system, file this form in student's permanent folder. |  |
| <b>Ethnicity – choose only one:</b><br><br><input type="checkbox"/> Hispanic / Latino<br><br><input type="checkbox"/> Not Hispanic/Latino                           | <b>Race – choose one or more:</b><br><br><input type="checkbox"/> American Indian or Alaska Native<br><input type="checkbox"/> Asian<br><input type="checkbox"/> Black or African American<br><input type="checkbox"/> Native Hawaiian or Other Pacific Islander<br><input type="checkbox"/> White |
| <b>Observer signature:</b>  | <b>Campus and Date:</b>  |



**Hooks ISD**  
**Out of District Transfer Form**  
**School Year 20\_\_ - 20\_\_**

County-District Number  
**019-902**

This application can only be completed by the legal parent/guardian of the student requesting a transfer for an out of district student. This application must be completed and submitted to the office of principal at the respective campus. Applications can be hand delivered or mailed. Incomplete applications will not be evaluated. Application must include: Most recent report card, discipline history, attendance history, and most recent state assessment scores.

**School District In Which You Live** \_\_\_\_\_ **School District Last Attended** \_\_\_\_\_

**STUDENT:** Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
(Student's name as shown on birth certificate.)

**Birthdate:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ **Grade** \_\_\_\_\_ **Ethnicity:** \_\_\_\_\_ **Sex:** Male \_\_\_\_\_ Female \_\_\_\_\_

**Mailing Address** \_\_\_\_\_  
P.O. Box or Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Exact location of residence** \_\_\_\_\_  
House # \_\_\_\_\_ Street or Road \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**MOTHER** \_\_\_\_\_ **STEP-MOTHER** \_\_\_\_\_ **GUARDIAN** \_\_\_\_\_ Name: \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Live with this student:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Place of Employment** \_\_\_\_\_

**FATHER** \_\_\_\_\_ **STEP-FATHER** \_\_\_\_\_ **GUARDIAN** \_\_\_\_\_ Name: \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Live with this student:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Place of Employment** \_\_\_\_\_

**Check All Special Services Received:**

- ☐ **Special Education**   ☐ **504**   ☐ **ESL**   ☐ **Bilingual**   ☐ **Speech**   ☐ **Gifted & Talented**   ☐ **Dyslexia**   ☐ **Counseling**  
☐ **Physical Therapy**   ☐ **Occupational Therapy**   ☐ **Audiological Services**   ☐ **Assistive Technology**  
☐ **Other, Please explain:** \_\_\_\_\_

**Location student is to receive services( if different than home campus) for next school:** \_\_\_\_\_

**\*\*NOTE: Approval of a transfer does not guarantee varsity eligibility for athletic or fine arts programs.\*\***

**This request is made with the full understanding of an agreement to the following:**

1. Transportation is to be provided by the parent/guardian to the student for approved transfer.
2. The principal may revoke the transfer for reasons stated in the district's transfer policy.
3. A transfer may be revoked for a record of poor academics, attendance, late arrivals, late pick-ups, and/or disciplinary infractions at transfer campus.
4. Any falsification of information shall cause this application for transfer to be denied and/or revoked. In addition, falsification of documents or records is a criminal offense under Section 37.10, Penal Code, and subjects the person to liability for tuition or costs under Section 25.001(h), Texas Education Code.

**Signature of enrolling parent/guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR HISD OFFICE USE ONLY**

**Date Received**

☐ **Approved**

☐ **Denied**



**Hooks ISD**  
**Out of District Transfer Form**  
**School Year 20\_\_ - 20\_\_**

County-District Number  
019-902

**Reasons the District may possibly DENY a Transfer Request:**

In determining whether a student's transfer request will be approved or denied, the principal will take the following criteria into consideration

**1. Space/staffing:**

- no space available in the program/grade level or at the campus,
- growth rate of the campus, OR
- requires employment of additional staff.

**2. Academics:** student did not/is not passing all classes and/or did not pass all of each segment of the State Assessment.

**3. Attendance:** student

- has unexcused absences (days/periods/blocks),
- has excused absences equal to or greater than 5% of the total days/periods/blocks during which a student has been enrolled; OR
- was not promoted as a result of failure to meet attendance requirements.

**4. Tardies:** student has incurred excessive unexcused tardies defined as:

- late on 5 or more days (elementary)
- late for 5 or more class periods/blocks (secondary)

**5. Discipline:** the student

- has been suspended, expelled, or placed in DAEP
- has discipline referrals which resulted in In-School Suspension (ISS),
- wishes to avoid disciplinary action at his/her current school; OR
- has engaged in delinquent conduct or has been convicted of a criminal offense and is on probation or other conditional release
- has unsatisfactory grades in conduct (elementary)

**6. UIL Violation:** the transfer is for the purpose of participating in an extra-curricular activity at the requested campus

**7. Falsification** of information on school documents

**8. Revocation** of a previous transfer

**Approval of a transfer student in one school year creates no right or expectation that a student will be admitted as a transfer student in subsequent years. Admission of one student in a family as a transfer student creates no right or expectation that another student from the same family shall be admitted as a transfer. Transfer approval decisions are made on a student-to-student basis according to the factors and restrictions noted above.**

Student Name: \_\_\_\_\_

District Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Campus Name: \_\_\_\_\_

## HOME LANGUAGE SURVEY

19 TAC Chapter 89, Subchapter BB, §89.1215

(Home Language Survey only administered during **initial** enrollment in Texas public schools)

**To be completed by Parent or Guardian for students enrolling in Prekindergarten\* through grade 8 (or by students in grades 9-12).**

\* Prekindergarten includes any student enrolling in a 3- or 4-year-old school program.

### Part One:

The state of Texas requires that the following information be completed for each student who enrolls in a Texas public school for the first time. It is the responsibility of the parent or guardian, not the school, to provide the language information requested by the questions below.

#### Dear Parent or Guardian:

Please answer the questions below about the languages your child or family uses. If your responses indicate the use of a language other than English, the school will conduct a language proficiency assessment to determine how well your child communicates in English. This information will be used to determine any appropriate linguistic supports and inform instructional recommendations. If you have questions about the purpose and use of the Home Language Survey, or you would like assistance in completing the form, please contact your school/district personnel.

This survey shall be kept in each student's permanent record folder. A copy of this survey shall follow the student while enrolled in any public or open enrolled charter school in Texas.

## Part Two:

Please answer the questions to the best of your ability.

1. Which languages are used at home? \_\_\_\_\_
2. Which languages are used by the child at home? \_\_\_\_\_
3. If the child had a previous home setting, which languages were used? If there was no previous home setting, answer Not Applicable (N/A). \_\_\_\_\_

☐ By checking this box, I understand a request to correct an error to this Home Language Survey can only happen if:

- 1) my child has not yet been assessed for English proficiency; and
- 2) corrections are made within two calendar weeks of my child's enrollment date.

**Note:** Please contact your school about the benefits of bilingual education services. The following resources may also provide information on program services that foster bilingualism.

- [Parent/ Guardian Rights](#)
- [Bilingual Education Program](#)
- [Program Information Videos](#)

Please visit the Emergent Bilingual Support Portal ([txel.org](http://txel.org)) for additional information.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Student if Grades 9-12 \_\_\_\_\_ Date \_\_\_\_\_

Nombre del Estudiante: \_\_\_\_\_

Distrito: \_\_\_\_\_

#ID del Estudiante: \_\_\_\_\_

Escuela: \_\_\_\_\_

## CUESTIONARIO SOBRE EL IDIOMA USADO EN EL HOGAR

19 TAC Chapter 89, Subchapter BB, §89.1215

(El cuestionario sobre el idioma usado en el hogar administrado solamente durante la matriculación inicial en escuelas públicas en Texas)

**Este cuestionario debe de completarse por el padre o tutor para estudiantes que cursen desde Prekínder\* hasta el octavo grado (o por el estudiante si cursa grados del 9-12)**

\*Prekínder incluye cualquier estudiante matriculado en programas para niños de 3 o 4 años de edad.

### Primera Parte:

El estado de Texas requiere que la siguiente información se complete para cada estudiante que se matricula por primera vez en una escuela pública de Texas. Es la responsabilidad del padre o tutor, no de la escuela, proporcionar la información del idioma requerida por las siguientes preguntas.

### Estimado padre o tutor:

Por favor, responda las siguientes preguntas sobre los idiomas que usa su hijo(a) o su familia. Si sus respuestas indican el uso de un idioma que no sea inglés, la escuela llevará a cabo una evaluación de dominio del idioma para determinar qué tan bien se comunica su hijo(a) en inglés. Esta información se utilizará para determinar cualquier apoyo lingüístico apropiado e informar las recomendaciones de instrucción. Si tiene preguntas sobre el propósito y el uso del cuestionario sobre el idioma del hogar, o si desea ayuda para completar el formulario, comuníquese con el personal de su escuela/distrito.

Este cuestionario se mantendrá en la carpeta de registro permanente de cada estudiante. Una copia de este cuestionario seguirá al estudiante mientras esté matriculado en cualquier escuela pública o una escuela autónoma de inscripción abierta de Texas.



## Segunda Parte:

Por favor, responda a las preguntas lo mejor que pueda.

1. ¿Cuáles idiomas se usan en el hogar? \_\_\_\_\_
2. ¿Cuáles idiomas usa el estudiante en el hogar? \_\_\_\_\_
3. Si el estudiante tenía un entorno familiar anterior, ¿cuáles idiomas se utilizaban? Si no tenía un entorno familiar anterior, responda No aplicable (N/A). \_\_\_\_\_

☐ Al marcar este casillero, yo entiendo que una corrección a este cuestionario solo puede suceder si:

- 1) mi hijo/(a) aún no ha sido evaluado para el dominio del inglés; y
- 2) las correcciones se realizan en un plazo de dos semanas naturales a partir de la fecha de matriculación de mi hijo(a).

**Nota:** Por favor, póngase en contacto con su escuela para informarse sobre los beneficios de los servicios de la educación bilingüe. Los siguientes recursos también pueden proporcionarle información sobre los servicios del programa que fomentan el bilingüismo.

- [Derechos de los padres/tutores](#)
- [Educación bilingüe](#)
- [Videos informativos para padres](#)

Por favor, visite el portal Apoyando a estudiantes bilingües emergentes en Texas ([txel.org](http://txel.org)) para obtener información adicional.

Firma del padre/tutor \_\_\_\_\_ Fecha \_\_\_\_\_

Firma del estudiante si está en los grados 9-12 \_\_\_\_\_ Fecha \_\_\_\_\_